

Arbitration, Mediation
Facilitated Negotiations
For Business, Technology and
Construction Industries
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Negotiation Planning Worksheet

INSTRUCTIONS

- 1. Consider the Strengths and Weaknesses of your case, referring to the checklist below.
- 2. Plug in the Numbers in the table at right. The Percentages must equal 100%. Add the numbers.
- 3. Compare this Net Equivalent Value to the Pending Offer; is it better than your expected outcome at trial ??

Net Equivalent Value Calculation (NEV)							
Best Possible Outcome \$ x Likelihood %= \$							
Mid Range of Possible Outcomes; Most likely \$ x Likelihood % = \$							
Most Adverse Possible							
Outcome \$ x Likelihood % = \$							
Add the Numbers: The Sum of the Numbers is the NET EQUIVALENT VALUE Total to 100% = \$							
Add or Subtract Expected Future Transaction Costs: +/- \$							

The Best Alternative to a Negotiated Agreement [BATNA]

	Consid	ler the	Strengtl	hs of t	he Lega	ıl Issues
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Simplicity of Legal Theory, Clear Factual Scenario

Credible / Sympathetic Witness Presentation, Compelling Expert Evaluation

Consider the Weakness of the Legal Issues

Factual Ambiguity, Difficulty with Proofs, Concern with Witnesses

Substantiation of Damages / Rebuttal of Damages / Conflicting Experts Neutralizing Advantage

Consider the Opportunities

Confidentiality of proceedings, Nondisclosure of settlement terms

Immediate Resolution, Time Value of Money, Extended terms for payment

Exploit or avoid "Special Factors" such as egregious conduct

Sympathetic parties, Fairness, Equity, Reasonableness

□ Consider the Threats

Precedent, Publicity, Multiple Actions

Future Transaction Costs, Delay and Appeal

Over valuating the strength of your position; Underestimating the strength of your opponent's case

Risk & Uncertainty of the outcome, Financial Hardship

Distraction from Business Operations, staff and executive commitments, Undermine Existing or Future Business Relations

□ Options and Flexibility.

Explore the Interests of the Parties, what does each party they really need? Is there some way to address these underling concerns? What are the Options? Be Flexible in Negotiations, compromise is the key to successful resolution.

Is the Negotiated Agreement better than the expected outcome at Trial?